

Dinjerra Primary School

Supervision Policy and Procedures

DEECD Principals must:

- arrange for student supervision according to school needs
- ensure staff are aware of their responsibilities to supervise students during school times as well as before and after school.
- In schools there must be clearly allocated specific responsibilities to staff members to undertake student supervision, as determined by the needs of the school, to protect students from reasonably foreseeable risks of injury including hazard that:
 - are known
 - could have been foreseen and prevented.

Note: This duty extends to intervention in single sex areas by a teacher of the other gender, if required.

Before and After School:

Parents are responsible for students:

- travelling to and from school
- outside the times of school supervision before and after school (supervision is provided for a minimum of 10 minutes before and after school)

The Principal is responsible for:

- regularly informing parents about the times of supervision before and after school
- ensuring that there are sufficient teachers are available to supervise students at the beginning and end of the school day

Recess and Lunch Times

- The principal must ensure that students are supervised during recess and lunch times and those teachers on duty are provided with a high visibility jacket and a hat during Terms 1 & 2.

During activities at the school such as incursions, visiting speakers, drama acts, external instructors

- Teachers must supervise their students

On Excursions

- Students are to be supervised at all times when on excursion and principals are to ensure that the excursion teacher-student ratios fully meet the DEECD guidelines for the activity being undertaken.

Camps

- See Camps Policy

8th August 2017

This policy was last ratified by School Council on ...