



MOBILE PHONES – STUDENT USE



Help for non-English speakers

If you need help to understand this policy, please contact School Office [\(03\) 9311 1598](tel:0393111598)

PURPOSE

To explain to our school community the Department's and Dinjerra Primary School's policy requirements and expectations relating to students using mobile phones during school hours.

SCOPE

This policy applies to:

1. All students at Dinjerra Primary School and,
2. Students' personal mobile phones [and other personal mobile devices] brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.

POLICY

Dinjerra Primary School acknowledges that some students may need to bring a personal mobile phone to school, particularly if they travel independently.

At Dinjerra Primary School:

- Students who bring mobile phones must switch them off and store them securely during school hours.
- Exceptions to this policy may be granted under certain conditions (see below for further information).
- In the event of an emergency, parents or carers should contact their child by calling the school's office.

Personal mobile phone use

In accordance with the Department's [Mobile Phones — Student Use Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Dinjerra Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Secure storage

Mobile phones owned by students at Dinjerra Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Dinjerra Primary School does not have

accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

Where students bring a mobile phone to school, Dinjerra Primary School will provide secure storage. Secure storage is defined as storage that cannot be readily accessed by those without permission. At Dinjerra Primary School, students are required to store their phones by handing them into the school administration office, where they will be placed in a lockable cupboard.

Enforcement

Students who use their personal mobile phones inappropriately at Dinjerra Primary School may be issued with consequences consistent with our school's existing student engagement policies, including the Student Wellbeing and Engagement Policy, Code of Conduct, Bullying Prevention Policy and Acceptable Use Agreement.

At Dinjerra Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms

At Dinjerra Primary School inappropriate use of mobile phones **outside of school hours** involved use of a mobile phone / technology:

- in any way that harms the wellbeing of others
- to send inappropriate, harassing or threatening messages or phone calls

Student behaviour should be aligned with the 'In the Virtual World' section of Dinjerra Primary School's School Wide Positive Behaviour Matrix, which details responsible behaviour as:

- Protect Your Information
- Follow the ICT Agreement (Acceptable Use Agreement)
- Use kind words online.

*Please refer to the Acceptable Use Agreement for further information.

Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
 - Health and wellbeing-related exceptions; and
 - Exceptions related to managing risk when students are offsite.
- can be granted by the Principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones — Student Use Policy](#).

The three categories of exceptions allowed under the Department's [Mobile Phones — Student Use Policy](#) are:

1. Learning-related exceptions

Specific exception	Documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence Individual Learning Plan, Individual Education
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan, Individual Education Plan

2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

3. Exceptions related to managing risk when students are offsite

Specific exception	Documentation
Travelling to and from excursions	Risk assessment planning documentation
Students on excursions and camps	Risk assessment planning documentation
When students are offsite (not on school grounds) and unsupervised with parental permission	Risk assessment planning documentation
Students with a dual enrolment or who need to undertake intercampus travel	Risk assessment planning documentation

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

Camps, excursions and extracurricular activities

Dinjerra Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

Exclusions

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Out-of-school-hours events
- Travelling to and from school
- Wearable devices
- iPads and all other personal devices
- Students undertaking workplace learning activities, e.g. work experience

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carers/student communication method)
- Included in staff induction processes and staff training
- Included in school newsletter
- Included in staff handbook/manual

- Discussed at annual staff briefings/meetings
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

RELATED POLICIES AND RESOURCES

- [Mobile Phones — Student Use Policy](#)
- [Weapons — Banning, Searching and Seizing Harmful Items](#)
- [Claims for Property Damage and Medical Expenses policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2025
Consultation	School Council - May 2025
Approved by	Principal
Next scheduled review date	May 2029